

In the Name of Allah, Most Gracious, Most Merciful



Dear Parents:

Assalamu Alaikum wa Rahmatullahi wa Barakatuh,

We hope you are enjoying the best of health and a great state of Iman.

As part of our continuous effort to work closely with our community in general and the parents at the Calgary Islamic School especially during these challenging times due to the ongoing COVID-19 pandemic, a **One Time Relief Credit** of 15% will be applied to the CIS Society and Bus fees for the 2020-2021 School Year – Please see details attached.

- ❖ For parents who paid the society fees in full, the 15% credit will be applied towards the upcoming school year 2021-2022 or refunded by December 2021 if students are not returning for the 2021/2022 School Year.

**For further information, please contact our CIS team at: [CIS@muslimscalgary.ca](mailto:CIS@muslimscalgary.ca)**

**PLEASE DO NOT CALL OR EMAIL** the admin office at the Calgary Islamic schools regarding society and bus fees information or payments.

A handwritten signature in black ink, appearing to read 'Mohamed Charanek'.

Mohamed Charanek  
Chair, MCC

Muzaffar Ahmad

Muzaffar Ahmad  
Chair, MCC Education Committee



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## Important Information - School Year 2020/2021

**Adjusted Society Fees for School Year 2020-2021 after the One Time Relief Credit of 15%:**

ANNUAL SOCIETY FEES – 2020/2021			
Class	Society Fees - First Student	Credit Amount (15%)	Total After Credit
Grades KG to Grade 12	\$1,400	-\$210	\$1,190
Class	Society Fees – Each Additional Sibling	Credit Amount (15%)	Total After Credit
Grades KG to Grade 12	\$1,200	-\$180	\$ 1,020

ANNUAL SCHOOL BUS FEES 2020/2021							
Pick Up/Drop off Location	One Way	Credit Applied (15%)	Total After Credit	Pick Up/Drop off Location	Two Ways	Credit Applied (15%)	Total After Credit
NE & Near SE	\$800	-\$120	\$680	NE & Near SE	\$1,500	-\$225	\$1,275
NW, SW & Deep SE	\$900	-\$135	\$765	NW, SW & Deep SE	\$1,700	-\$255	\$1,445

## Important Information – Upcoming School Year 2021/2022

ANNUAL SOCIETY FEES – 2021/2022		
Class	Society Fee - First Student	Society Fee – Each Additional Sibling
Grades KG to Grade 12	\$1,400	\$1200

ANNUAL SCHOOL BUS FEE – 2021/2022			
Pick Up/Drop off Location	One Way	Pick Up/Drop off Location	Two Ways
NE & Near SE	\$800	NE & Near SE	\$1,500
NW, SW & Deep SE	\$900	NW, SW & Deep SE	\$1,700

Important Dates To Remember for School Year 2021/2022	Payment Details
June 14, 2021	Payment of Overdue Society Fees for the year 2020/2021
June 21, 2021	\$200 Re-registration fee per returning students – School Year 2021/2022
July 30, 2021	50% of Total Bus Fees must be paid
September 13, 2021	<ul style="list-style-type: none"> <li>\$500 payment for each child towards the Society Fee</li> <li>3% Early Bird Discount for paying fees in full (Society Fees / Bus Fees)</li> </ul>
December 16, 2021	Deadline to pay the remaining balance for Society and Bus Fees.

## Important Additional Information

### One Time Registration Fees:

1. All new students – never attended CIS before – must pay a one-time registration admin fee of \$150 per student registered upon receiving the confirmation of acceptance letter or email.

### Society Fees Information:

- a. Parents with outstanding Society and/or Bus Fees for the school year 2020/2021, must pay the total amount owing by **June 14, 2021**. Any families with unpaid fees (society or bus fees) will not be permitted to re-register for the upcoming 2021/2022 School year.
2. Parents re-registering their **children for the** upcoming school year 2021 – 2022 must pay a \$200 Re-registration fee per child by **June 21, 2021**. This amount will be applied as credit to the total amount owing for society fees at the time of payment.  
– Due to long waiting list, failure to pay the fee on time, will result in losing your child’s placement at the school.
3. Early Bird Discount of **3%** will be applied to the remaining amount if fees are paid in full by **September 13, 2021**.

### Bus Fees:

1. To confirm a seat on the bus, **50%** of Bus Fees must be paid by **July 30, 2021** – After receiving confirmation from the transport Coordinator.
2. The remaining amount must be paid by **December 16, 2021**.

### Payment Instructions:

#### 1- Pay Online at:

[https://muslimscalgary.ca/?page\\_id=5697](https://muslimscalgary.ca/?page_id=5697)

- a. Choose the CIS campus your child(ren) is registered at.
- b. Address Information Field:**
  - i. Enter both parents’ names.
  - ii. Fill out all fields with the information we have on file.
- c. In the Comments Box:**
  - i. Ensure you correctly enter the student(s) name(s).
  - ii. Enter Invoice / Account Number  
(From the Statement attached to the email sent from our office.)

#### 2- Pay over the phone:

- a. Call our main line at: 403-219-0991 – Choose Option 3 then Option 3 again.  
For faster service, please leave a detailed message with your full name and CIS campus your children are registered at.

#### 3- In person:

- a. To avoid waiting in line, Email [CIS@muslimscalgary.ca](mailto:CIS@muslimscalgary.ca) to set up a payment time window.
- b. Or visit MCC office at: 225 28<sup>th</sup> ST SE located beside the Calgary Islamic School OBK playground between 10:00 AM to 4:00 PM. (First come first served)