

## Meeting # 3

### Omar Bin Al-Khattab School Council

Date	Thursday, November 5, 2015
Time	8:00 pm – 8:30 pm
Location	OBK: 225 – 28 Street SE, Calgary
Participants	Ahlam Sadden <a href="mailto:ahlamsadden@hotmail.ca">(ahlamsadden@hotmail.ca)</a> , Asghar Khan <a href="mailto:asgharmkhan@hotmail.com">(asgharmkhan@hotmail.com)</a> , Cadigia Mahmud <a href="mailto:khadija_mire@hotmail.com">(khadija_mire@hotmail.com)</a> , Farzana Akbar <a href="mailto:farzanaakbar81@yahoo.com">(farzanaakbar81@yahoo.com)</a> , Hassan Khalil <a href="mailto:hassan.khalil@pallisersd.ab.ca">(hassan.khalil@pallisersd.ab.ca)</a> Nada Merhi <a href="mailto:nadamerhi@hotmail.ca">(nadamerhi@hotmail.ca)</a> , Nida Aziz <a href="mailto:nida_salman@hotmail.com">(nida_salman@hotmail.com)</a> , Ousama Kadri <a href="mailto:ousama.kadri@pallisersd.ab.ca">(ousama.kadri@pallisersd.ab.ca)</a> Raiha Idrees <a href="mailto:raiha.idrees@pallisersd.ab.ca">(raiha.idrees@pallisersd.ab.ca)</a> , Rima Saghir <a href="mailto:rima.saghir@hotmail.com">(rima.saghir@hotmail.com)</a> , Samar Hamid <a href="mailto:shamidkhan@hotmail.com">(shamidkhan@hotmail.com)</a> , Zobaria Masroor <a href="mailto:z_a_masroor@hotmail.com">(z_a_masroor@hotmail.com)</a> Dalal Kandil <a href="mailto:dalal.kandil@pallisersd.ab.ca">(dalal.kandil@pallisersd.ab.ca)</a>

## OBK CIS School Council Meeting Minutes:

### Meeting Agenda

- Opening Dua
- Principle Raiha addresses to the council
- Chairperson Rima updated on pending actions
- Closing Dua

## Topics Discussed

- Improve communication gap between teachers and parents timely and effectively.
- Exam and athletics is finalizing mentioned Principle Raiha.
- Acknowledgement letter will be sent out to the parents by Friday, November 13<sup>th</sup>, 2015 (approximate date) for the comprehensive language tests done by the Government.
- Establish 5-6 particular goals and set a 3-year plan to meet them.
- Incorporate SMART (Specific, Measurable, Achievable, Realistic, Time frame) method while establishing goals.
- Palliser looks at the AERR and PAT and evaluates school's performance and rating on these graphs to provide feedback on our standing and rating against other schools citywide.
- AP/Heidi Inspector coming on Monday, November 9, 2015 in order to issue permit for Kitchen.
- Introduce "Healthy Hunger" Program where parents can order hot lunch for their child online, starting from Wednesday, November 18, 2015.
- Guidelines for Volunteer Programs specifying rules and boundaries.
- Work on Schools Website to make a parent's suggestions / concerns box.
- Respected School authorities to communicate extensively through school's website.
- Making our goals and actions transparent.

Meeting Adjournment: Dua by Sh. Hassan Khalil

## Next Step

- Next School Council meeting with Palliser Board on Thursday, December 3<sup>rd</sup>, 2015 at OBK Campus at 6:30 PM.

Minutes Approved by:

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Principal  
Raiha Idrees

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Chairperson  
Rima Saghir

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Secretary  
Nida Aziz

## Topics Discussed

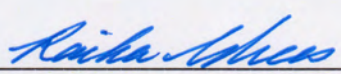
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- Introduce "Health & Hunger" Program where parents can order lunch for their child online through a vendor's website.
- Hot Lunches will be starting from November 18, 2015.
- Guidelines for Volunteer Programs specifying rules and boundaries.
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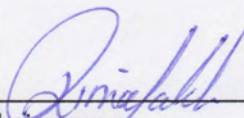
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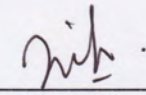
Minutes Approved by:



Principal  
Raiha Idrees



Chairperson  
Rima Saghir



Secretary  
Nida Aziz