

Joint School Councils (AJ and OBK) Meeting with MCFC

Date:	Monday, April 4 th , 2016
Time:	5:00 PM – 6:15 PM
Location:	MCFC Tower Building at the OBK Campus 225 28 th Street SE, Calgary AB

Attendees:

Name	Positions	Email Addresses
Fatemah Rakie	Chair AJ School Council	rakiefh@hotmail.com
Mariam Abdullah	Treasurer AJ School Council	maryhimour@yahoo.com
Mona Hajar	Secretary AJ School Council	k_mona49@hotmail.com
Ahlam Sadden	Treasurer OBK School Council	ahlamsadden@hotmail.ca
Raiha Idrees	Principal CIS – OBK Campus	raiha.idrees@pallisersd.ab.ca
Asad Choudhary	Principal CIS – AJ Campus	asad.choudhary@pallisersd.ab.ca
Abdullah Omar	CIS Supervisor	abdullah.omar@pallisersd.ab.ca
Jamal Alasal	MCFC Manager	jamal.alasal@gmail.com
Noureddine Bouissoukrane	MCFC	nbouis@gmail.com
Muhammad Ashraf	CIS – Financial Controller	ashrafm@cislive.ca

1 Opening Du'aa

2 Agenda Items

Dr. Abdullah Omar:

1. Fee Structure Update:

- 1) The way school fee structure was presented was not proper and we need to learn from that moving forward.
- 2) We will be judged based on what we say and how we act.

Discussions:

Muhammad Ashraf:

- A) All budgets have been reviewed and all stakeholders have been consulted.
- ❖ Revised fee structure:
 - \$1,400 Operational Fee will be collected by MCFC with 25% of \$1,400 (\$350) to be paid by Friday, April 29th, 2016. \$350 fee collection will begin as soon as the letter is sent out. The remaining 75% needs to be paid in 6 monthly instalments until October 2016.
 - ❖ MCFC needs 25% down payment to cover current expenses. Bus fees will be collected in September 2016. Siblings are eligible for 20% discount on the Operational Fees and the Bus Fees.
 - ❖ 20% discount on fees is not applied to the first child.
 - ❖ Tahfeeth Program is subject to the same operational fee and sibling discount.
 - ❖ If the 25% fee is not paid by the deadline, it will be a MCFC's Managerial decision whether or not those parents are penalized or sent to collections.
 - ❖ Fees collected on behalf of Palliser (second and third column - Instructional / Supplies and Technology Fee) is due Tuesday, April 19th 2016.
 - ❖ Palliser will finalize a decision based on these columns. Fee breakdown for Palliser can be found on their website.
 - ❖ Bus fee has increased due to previous year's losses. MCFC wants to lessen the burden on parents who do not use the bus system. Increasing Bus Fees for NE/SE quadrants from \$1,400/\$1,600 to \$1,500/\$1,700 respectively.
- B) Previous Budget/Account Funds (income statement).
- CIS is not borrowing money from MCFC. MCFC has been paying the school back for utility expenses. In previous years, being a private school, there was an understanding between CISB and MCFC that because the school pay less rent, school would cover the utility/insurance expenses etc. for the Musallah and school buildings. In the school year 2015 – 2016 it was decided that the utility expenses are divided based on these percentages:
 15% for OBK Musallah and 85% for OBK school building, 30% for AJ Musallah and 70% for AJ school building. MCFC reimburse CIS for this amount as they are billed under one entity.
- C) Janitorial services (2 companies are hired for both schools) Yearly cost is \$223,000 which includes supplies and labour. In previous years, this amount seemed excessive so MCFC got quotes and found that this number is reasonable. This may include office furniture for CIS accountant or office spaces.

D) Why is there projected deficit when the year ending August 2015 is showing a surplus of \$427,344?

- Waiting to receive response on where the money was allocated.
- MCFC is not currently opening a new campus but rather looking for alternatives to offer opportunities for children on the wait list such as portable spaces etc.
- CIS is not in deficit.

E) Rent (Income Statement)

Budgeted \$240,000 for 2016/2017. Previously CIS was paying \$20,000/month to MCFC. Now through Palliser the school still pays that rent through fee collections. Palliser currently does not have a lease funding agreement to pay any rent for the facilities.

Noureddine Bouissoukrane:

A decision was made that no money will be taken from the school for MCFC. MCFC is not making money off of CIS.

Question School Councils would like answers by MCFC:

1. Why are parents paying for the short comings of the agreement between MCFC and Palliser. Since there is no lease funding agreement in the contract, is MCFC working on collecting rent from Palliser while waiting on Alberta Education to approve the funding?
2. Why not include School Councils in the decision making process while being transparent with the fee structure?

Adjournment @ 6:15pm


Minutes Approved by:

CIS Supervisor
Abdullah Omar

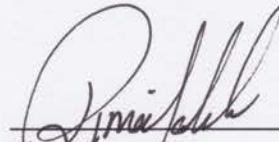
Chairperson
Rima Saghir

Secretary
Nida Aziz

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Abdullah Omar



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Secretary
Nida Aziz