

MCC & Calgary Islamic School – School Councils (Akram Jomaa & Omar Bin Al-Khattab) Meeting Minutes (1)

Date:	March 14th, 2016
Time:	6:30 PM – 10:00 PM
Location:	2612 37 Ave NE CIS (AJ Campus)
Minutes Submitted By:	OBK School Council

Participants:	Email Addresses:
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Tahir Alvi - Finance and Audit MCC	tahirarvi@gmail.com
Ghazafar Zafar – Secretary MCC	guz.zafar@tallah.ca

Meeting started with introductions at 6:45 PM.

Agenda:

- Discuss with MCC to have the 2016 / 2017 school fee schedule review and to provide a transparent breakdown of where the stated funds will be allocated.
- Request to reconsider the deadline of Thursday, March 31, 2016 to pay 40% of 2016 / 2017 fees.
- Hard copy of list of concerns presented to MCC Members.

Discussions:

Mohamed Hajar:

- Majority of MCC representatives were unaware of the school fee notice that was sent out to the parents dated Thursday, March 03, 2016.

Ghazanfar Zafar joined and conducted the meeting on behalf of MCC at 7:30 PM:

Ghazanfar Zafar:

- MCC was also surprised by the meeting called by MCFC representatives dated March 09, 2016 at the MCFC Tower Building where MCFC members invited both school councils to address the school fee issue. According to MCC those members were not true representatives of MCFC.
- MCC did not agree with the school fee notice. They have a meeting scheduled with MCC Board members to address this matter.
- Stated that the current School Fee Notice is an invalid document and should be put on hold until further announcement by MCC / MCFC.
- Funds are needed for the maintenance approximately CDN \$900,000 for Operations & Management between the funding from the Government.
- Sikander Memon is a representative of MCC.
- Stated that Br. Mudhir Abubakar Mohamed (Treasurer) is a fair contact from MCFC.
- Informed that KPMG will be auditing CIS Financial Statements and results will be available at the SGM Meeting in July 2016.
- Stated that an official statement will be sent out to the CIS parents on March 17th, 2016 from MCC / MCFC.
- July 2016, AJ and OBK Schools shall have their own elected body that can vote 2:2 (2 votes from MCC, 2 votes from MCFC & 1 vote from each school councils) on decisions pertaining to school.
- Both MCC and MCFC are searching for new campuses for the expansion of Calgary Islamic School throughout the city.

- Palliser funds breakdown is expected to be available by March 30th, 2016.
- OBK School Council Account should be separate from MCFC account by April 15, 2016. All executive school council members shall have the signing authority.
- Tax deductions shall be provided to the parents for 2016 – 2017 Society Fees.

Tariq Hussain:

- Stated that the School Councils should be provided a contact list of MCC and MCFC members with their emails in order to convey pending and future concerns and for setting up of meetings.
- Stated that there should be an open line of communication between parents, MCC and MCFC.
- Stated that future steps should be taken to avoid present day scenario.

Tahir Alvi joined the meeting at 8:30 PM.

Tahir Alvi:

- Will take the lead on Finance and Audit of the Calgary Islamic School and will notify the School Councils of his findings.
- Recommended to make procedures for all committees. It will take 3 months' time to develop these procedures.

Notes: List of concerns were addressed by Ghazanfar Zafar. Please find the attached document for details.

Action Plan by Ghazanfar Zafar:

1. Project Breakdown (June 2016)
 - 3 Years
 - Detailed Budget – MCC + MCFC + Administration
2. Income / Outcome – Deficit (March 30th, 2016)
3. Define School Education Structure (July 2016)
 - MCC – 2 Votes
 - MCFC – 2 Votes
 - School – 2 Votes
4. MCFC and School Council Account (April 15th, 2016)

Next Steps:

- MCC members are committed to taking the presented concerns to the final board.
- An official letter will be issued from MCC / MCFC to the parents in response to the existing School Fee Notice.
- Income / Outcome – Deficit from Palliser funds will be available March 31st, 2016.
- School Councils (AJ and OBK) meeting with MCFC scheduled for April 5th, 2016 at the OBK Campus at 6:30 pm.


Minutes Approved by:

Chairperson
Rima Saghir

Chairperson
Rima Saghir

Secretary
Nida Aziz

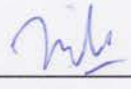
Minutes Approved by:



RAIHA IDREES
PRINCIPAL



Chairperson
Rima Saghir



Secretary
Nida Aziz

**School Councils (AJ & OBK) Meeting with MCC
March 14, 2016 at Akram Jomaa Board Room
6:30 PM – 10:00 PM**

List of serious concerns presented to MCC member representatives and their answers as of now:

1. Provide us the **names and contacts** of the MCC and MCFC members authorized to make decisions for the Calgary Islamic School (CIS).
MCC will provide us with this information.
2. Clarify whether MCFC and / or MCC are decision making authorities of the CIS. Can either authority supersede the decision of other?
Both are decision making authorities. MCC's decision supersedes MCFC but they don't micromanage MCFC. MCFC is required to give MCC insight in terms of transparency of any decision they make which is lacking on their part and will be looked upon by MCC.
3. Justify the school fee notice 2016 / 2017 sent out to the parents on March 7th, 2016 under MCFC's Chairperson (Abdul Jalil Kadri's signature, increasing the fee to more than a 140% from previous year to \$1700 and demanding 40% of it (school fees) to be paid by March 31st, 2016.
This demand is unjust and MCC is working with MCFC on it.
4. Justify MCFC's approach by making decisions before consulting parents who are their biggest and highest stakeholders in this equation?
MCC assured us this was not the correct procedure and it will not happen in the future.
5. If MCFC and parents were to benefit from Palliser's merger on financial and academic grounds by becoming a Public School, then why are parents being asked to pay almost as much as they were paying before this merger.
Due to trust issues last years' fee \$700 was deiced to cover the bare minimum cost. They already knew at that time that more funds are needed for the upkeep of the Calgary Islamic School in order to meet standards.
6. Was there a meeting held by all members of MCFC and a vote made documenting the meeting minutes on the fee notice?
No.
7. Is opening various new campuses all across the city a major goal of the MCFC for the upcoming years?
Yes. But no money will be spent from the school fees towards building of new campuses unless all the pending maintenance and standards are met for the existing campuses. Only the left over amount would be pooled towards building of new campuses.

8. Explain positions of Br. Mansour Shouman and Abdul Nasser Kadri in MCFC who contacted us to meet on behalf of MCFC on March 9th, 2016 at the OBK Campus MCFC's tower building?
They currently have no official status in MCFC. They are in a process of becoming representatives of MCFC. They were not the authorized personnel to speak on behalf of MCFC.
9. Do they have the authority to invite School Council members on behalf of MCFC?
No. MCC was not aware of it.
10. Need contact information of authorities responsible for the school building issues. Both AJ and OBK campuses are lacking tremendously in many aspects especially health, safety, HVAC, gymnasium, etc.?
Haseeb Guwalii is the contact person for building and maintenance issue for both campuses.
11. Show the breakdown (on what projects last year school fees has been allocated to?) of the \$700 (2015 – 2016 fees). It is a public document and parents should have access to it.
It is a public document. It will be available to parents soon. KPMG will be auditing MCFC and a breakdown will be available by July 2016 at the AGM (Annual General Meeting).
12. Clarify the differences between the MCFC (society) fees and the Alternative school fees from Palliser.
A breakdown will be provided soon.
13. Provide parents with a break down of the funding model for Palliser which is a public information and should be made accessible for parents.
MCC will send out a request to Calgary Islamic School Finance to answer.
14. Where is the money allocated that comes from Palliser for the "Lease Funding" of the buildings?
Awaiting response from MCC.
15. Where can we obtain a copy of the "Lease Agreement" between Palliser and MCFC? Is it available to the public via the CIS or Palliser website?
Awaiting response from MCC.

Document submitted by Nida Aziz – Secretary OBK School Council

Document Verified by Ghazanfar Zafar – Secretary MCC